

TIMBERLANE PROPERTY OWNER'S ASSOCIATION, INC.

November 11, 2024

Dear Timberlane Homeowner:

It is that time of year again, and you are being asked to vote for new member representation to the Board of Directors. The membership has 3 positions open for election per the documents.

- Enclosed please find the following documents providing for notice of the Rescheduled Annual Membership Meeting scheduled for Wednesday November 13, 2024 at the **Clermont Arts & Recreation Center 3700 S. Hwy 27 Clermont, FL 34711** at **6:30 PM** with check-in starting at 6:00 PM. Please bring Photo Identification with you!
- **Notice of Intent to be a candidate for the Board of Directors.** There will be an election for three (3) Board members to serve annual terms. Please return this Notice of your intent to be a candidate to the management office **no later than Friday, November 08, 2024 by close of business if you want your name included on the ballot.**
- **Proxy** for use to grant voting rights in the event you are unable to attend the meeting. The submission of your proxy is **essential** in establishing a **quorum** and have a **recognized** Annual Meeting. If there are not enough proxies and attendees there will be NO election per Florida Statute 720.
- If you are a corporation, please email Premier Management at Clermont@premiermgmtcfl.com for a **Voter Designation** Form & requirements.
- If you are 90 days in Arrears your voting rights have been suspended.

If you have any question regarding the information contained in this mailing, please do not hesitate to contact our office at Clermont@PremierMgmtCFL.com.

Sincerely,

Board of Directors
Timberlane Homeowners Association, Inc.

***Enclosures:** Agenda, Blue Proxy, notice of Intent to be a candidate.

TIMBERLANE PROPERTY OWNERS' ASSOCIATION, INC.

2024 RESCHEDULED ANNUAL MEMBERSHIP MEETING NOTICE

YOU ARE HEREBY NOTIFIED that a meeting of the Members of Timberlane Property Owner's Association is to be held at the following:

DATE: Wednesday, November 13, 2024
TIME: 6:30 PM
SIGN IN: 6:00 PM
PLACE: Clermont Arts & Recreation Center
3700 S. Hwy 27
Clermont, FL 34711

AGENDA

- Proof of Notice of Meeting / Establishment of a Quorum
- Opening Remarks - President
- Election of Board of Directors
 - Nominations from the Floor
 - Closing of Nominations
 - Candidate Introductions
 - Volunteers for Counting Election Ballots
 - Voting
- Past Annual Minutes Approval
- Treasurer's Report
- General Discussion for Membership
- Election Results
- Adjournment

NOTE: The annual meeting cannot be called to order unless **12.5% or the nearest rounded up number** of the owners are represented in person or by proxy. **PLEASE COMPLETE THE ENCLOSED BLUE PROXY FORM AND RETURN IT TODAY!** If you then attend the meeting in person, the proxy form will be returned to you that night. A **ballot** will be provided at the meeting in order to vote for the candidate you desire.

A Board of Directors Organizational meeting will be held immediately following the Annual Meeting.

Agenda

- Establish Quorum
- Election of Officer
- Adjournment