

# TIMBERLANE POA

## Application for Architectural Review Board approval

**Instructions for the use of this form:** One application per feature or installation of improvement is required (i.e.: One for pool, one for screen, one for fence and so on). An application may be considered incomplete if not accompanied by a plot plan showing setbacks (if fencing, pool or planting) and planned improvements. Incomplete applications will be denied and returned to the Owner in request of more information – taking more time for approval.

**Once complete – either remit via email at [PAMcl@premiermgmtcfl.com](mailto:PAMcl@premiermgmtcfl.com) or by mail in care of Premier Association Management 533 Cagan Park Ave Suite #306 Clermont FL 34714. The form may also be delivered to a member of the ARB or Board.**

Please note that the ARB holds monthly meetings for the review of applications – these are noticed by signage in the Community or refer to the website: [www.timberlanepoa.com](http://www.timberlanepoa.com)

Property Address:	_____	Appl. Date:	_____
Property Owner(s):	_____	Phone No.:	_____
	_____	Alt Phone No.:	_____
Mailing Address:	_____	e-mail:	_____
	_____		_____
Contractor Name:	_____	License No.:	_____

Brief description of Improvements:

\_\_\_\_\_  
\_\_\_\_\_

Application review is for the purpose of compliance with the Architectural Design Standards and the Declarations of Covenants, Conditions and Restricts and to encourage architectural compatibility within the Timberlane Sub-Division. Decisions of the Architectural Review Board shall not entitle any person to rely thereon in respect to conformity with any laws, regulations, codes or ordinances, or with respect to the structural integrity or other conditions of the proposed improvements. The Owner is responsible for all plans and permits as required by Lake County and all required insurances. No construction shall begin prior to written ARB approval. Failure to adhere to this requirement may result in removal or replacement of improvements at Owner's expense. *This application will be considered denied if not accompanied by a plot plan, showing setbacks (if fencing, pool or planting) and planned improvements. Separate applications are required for each installed or modified feature.*

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant contact info: (phone) \_\_\_\_\_ (email) \_\_\_\_\_

\*\*\*\*\*THIS SECTION FOR ARB USE\*\*\*\*\*

ARB Comments: \_\_\_\_\_

Approved

\_\_\_\_\_

Conditional Approval

ARB Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Disapproved

Incomplete Application

### APPLICATION ATTACHMENTS CHECKLIST:

**Completed Application by Owner**

**Plot map of Lot showing residence and setbacks with improvements/modification noted on the map**

**Supporting documents – material data sheet, contractor license/insurance information**

**Owner contact information – VERY IMPORTANT!**

**THANK YOU FOR YOUR SUBMITTAL!**